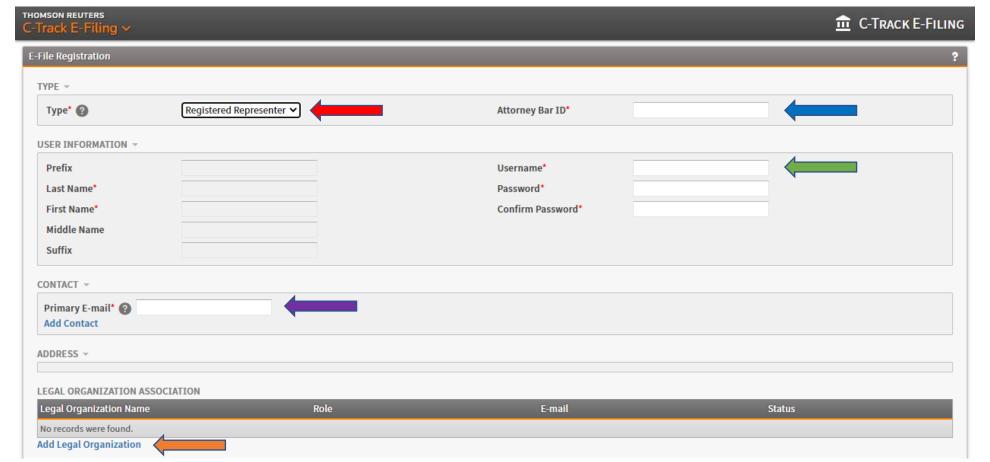
ALABAMA APPELLATE COURTS' E-FILING SYSTEM ("ACES")

How to Register in C-Track E-Filing



To create an account to e-file documents in the Alabama Appellate Courts, click Register as an E-Filer (red arrow).



You will be required to provide the following information:

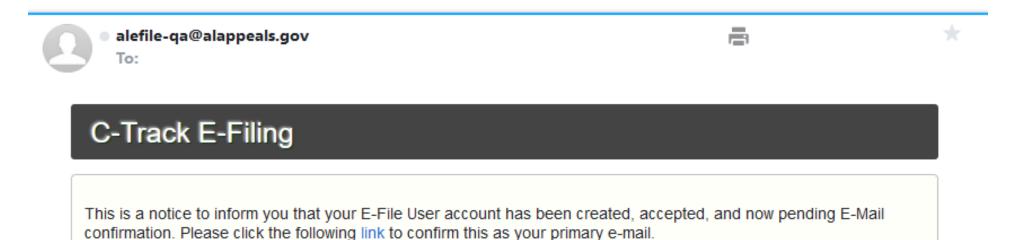
- Type (red arrow) is where you will select the type of filer. As only attorneys are currently permitted to e-file documents, you must select Registered Representer.
- Attorney Bar ID (blue arrow) is where you will enter your Alabama State Bar number (excluding the "ASB-" portion), which will verify whether the Alabama Appellate Courts have you registered as an attorney and, if so, will automatically populate your name in the User Information bundle.
 - Username and Password (green arrow) is where you will create your own username for e-filing.
 - Contact (purple arrow) is where you add all relevant contact information.
 - Legal Organization (orange arrow) is where you would associate yourself with firm or agency.

REMINDER: All ACES registered users are required to maintain the accuracy of this information throughout their careers under Rule 57(d)(2), Ala. R. App. P.



C-Track™ E-Filing, developed by Thomson Reuters Court Management Solutions

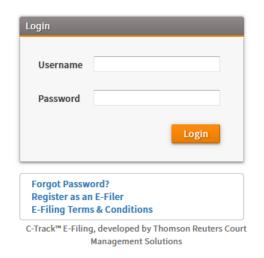
Once you submit your information, you will be notified that you must confirm your registration by clicking the link in an e-mail sent to the e-mail address you provided in the previous screen (see below).



Do not respond to this system-generated e-mail notification. For help with technical problems, please contact the system administrator.

This is the confirmation e-mail that you will receive once your E-File User account has been created.

Click the link to confirm and return to the C-Track E-Filing home screen to login.



Enter your Username and Password you just created to login.



Upon your first successful login, you will see this message confirming your registration.